

Police and Crime Panel

3rd March 2016

PCC Decision Records

Report of Chief of Staff



Purpose

1. To update Panel Members on the Police and Crime Commissioner's decision register since the last meeting, and forward plan.

Background

Decision Making Process

2. Key decisions are made at an Executive Board comprising of the PCC, the PCC's Chief of Staff, the Chief Constable and the Joint Chief Finance Officer. Other officers of the PCC or the Chief Constable will attend as and when required. On occasion it is necessary to take decisions outside of this process for reasons of expediency, but all relevant parties are consulted and informed.
3. All key decisions are supported by a report setting out the decision required, all relevant factors to be considered, the outcome of any consultation undertaken and the risks and implications of the course of action being recommended.
4. An online record is maintained of all key decisions taken by the OPCC. This includes a link to any documents which are disclosable under FOI. This record includes decisions taken by the PCC or any person to whom delegated powers have been granted.
5. The PCC will consider holding public meetings when this will provide a means of consultation on decisions (i.e. precept consultation) where there is a clear interest in actively seeking views of the community.
6. The PCC may choose to delegate powers to any deputy appointed, his statutory officers or a senior member of police staff.
7. A record is kept of all decisions made under delegated powers detailing the factors taken into consideration, including any consultation carried out.
8. Decisions to be made by the PCC will relate in the main to his statutory functions and financial responsibilities. A Forward Plan for key decisions to be taken over a 3 month period will be published on the PCC's website.

NOT PROTECTIVELY MARKED

Generally Key decisions are likely to include:

- The preparation, drafting and issuing of the Police and Crime Plan
- Issuing the precept
- Adopting a Medium Term Financial Plan
- Commissioning of Services
- Preparation and issue of the Annual Report
- Any decision which is considered to be of significant public interest or impact either generally or on a particular locality
- Any decision which will incur revenue expenditure in excess of £100,000
- Any decision which will incur capital expenditure in excess of £100,000
- The approval of or adoption of strategies/policies
- Key procurement decisions
- Significant changes to the police estate
- Allocation of grants

Details of the Police and Crime Commissioner's Decision Register 2016 and Forward Plan can be found in Appendix 2.

Recommendation

That Panel Members note the contents of the report.

Alan Reiss
Chief of Staff

Appendix 1: Risks and Implications

Finance

Staffing

n/a

Equality and Diversity

n/a

Accommodation

n/a

Crime and Disorder

n/a

Children's Act 2004

n/a

Stakeholder/Community Engagement

n/a

Environment

n/a

Collaboration and Partnerships

n/a

Value for Money and Productivity

n/a

Potential Impact on Police and Crime Plan Priorities

n/a

Commissioning

n/a

Other risks

n/a

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Key Decisions

(Links to more detailed reports are available on the website)

Decision number	Decision taker	Subject
20160125 006/2016	PCC	Approval of Police Interceptors Agreement
20160202 007/2016	PCC	Proposal to increase precept by 1.98%
20160212 008/2016	PCC	Decision to contribute funding of £60,000 to the Police ICT company
20160215 009/2016	PCC	Process for the allocation of the PCC Community Safety Fund through the County Durham Community Foundation

Forward look:

The major upcoming decisions, prior to the pre-election period, include

- the revision of the medium term financial plan following the settlement (due 24th February)
- how to continue to offer project and policy support to the Local Criminal Justice Board.

The Panel should note that, urgent and necessary business notwithstanding, as far as possible decisions will be limited during the pre-election period.